

Third Party Reports

Once you have one or more form submissions you may want to generate reports. Live Forms provides four [Reports](#) that can be run by the tenant admin to provide valuable information about business processes.

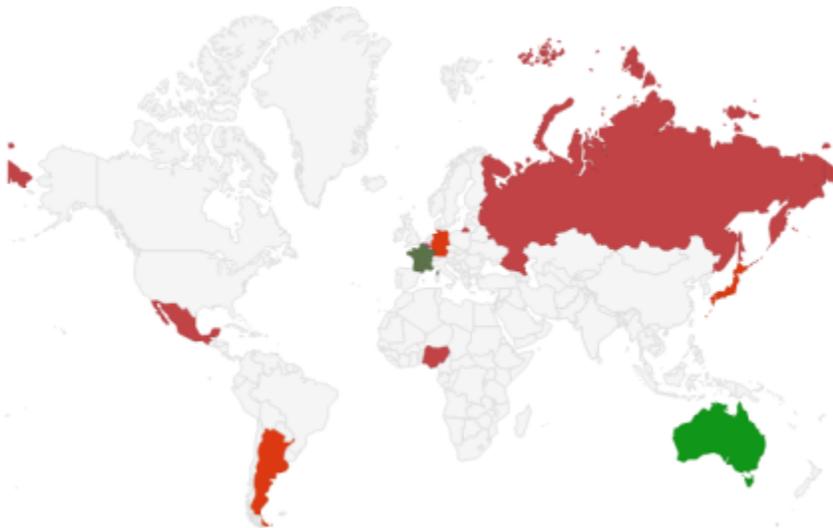
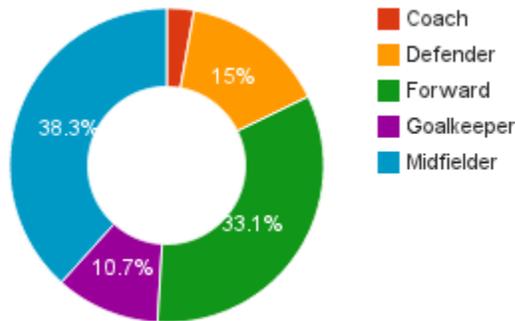
For example, you might want to generate reports on the specific data entered into your form such as how many students signed up for the Washington DC field trip versus the Disneyland field trip? Reports can range from something as simple as how many submissions did you receive on a given day all the way to very sophisticated data presentation and analytic capabilities.

Forms submissions can be saved to many places. For instance you can save your submissions in the Live Forms server's built-in submission repository; store them as email attachments in someone's email inbox; store them into a Google Sheets or a Google Drive folder; store them into a document management system or ECM system such as Confluence; store them into a database or other 3rd party system such as a CMS etc. The options are really endless.

These storage options have various degrees of built-in reporting capabilities. Some support very sophisticated reporting and analytic features.

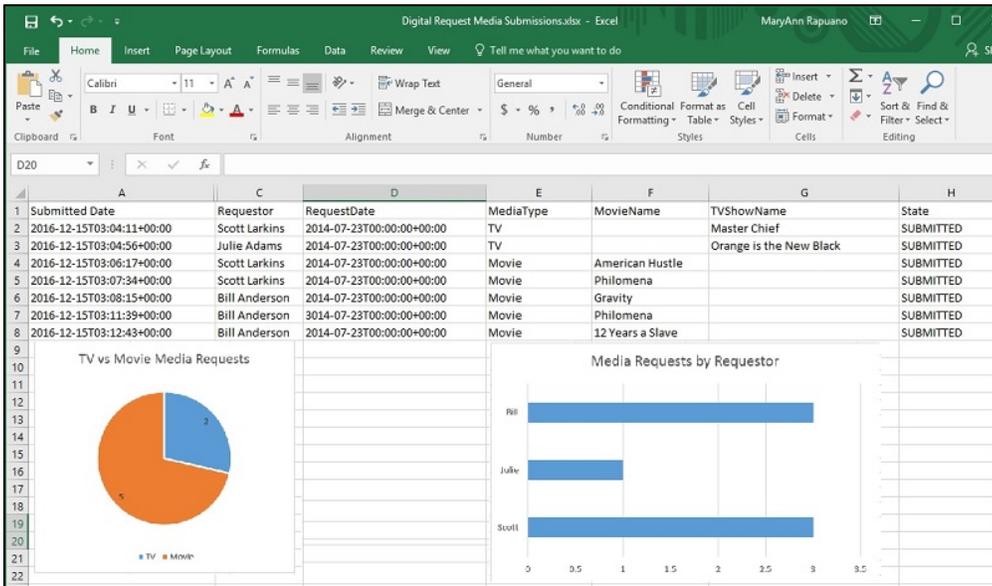
The Live Forms [Google Connector](#) can store your form submission data directly into a [Google Sheet](#). Sheets includes some sophisticated reporting capabilities including charts, queries, filters etc. If your organization is already using Google Apps this can be a simple and effective means of adding reports on your forms submissions data. See the [using Google reporting on your submissions](#) for an example.

Pledge Amount by Position



The Live Forms [Download Submissions to a CSV file](#) exports your forms submission data directly to a csv file. Open the csv file in Excel. Excel includes excellent flexible reporting capabilities and dashboard creation tools and pivot table reports for data analysis. It's simple to select a date range from the Live Forms server's submission repository and generate an Excel spreadsheet to create powerful reports.

The Export of submissions to Excel feature has been replaced by the Download to CSV. If you have not used the Export to Excel feature in the past, we recommend that you become familiar with the [Download to CSV](#). You can still use the Export to Excel feature by accessing it from the Submissions Legacy view. However, the Legacy Submissions view and the Export to Excel may be removed in a future release.



The Live Forms server currently supports basic reporting which enables you to view the submissions activity over a given time period via the [submissions repository UI page](#). The submissions view can be shared with any user or role by setting up [access control](#) and [shared items](#). The submitted forms are also directly viewable here. Also edit permissions can be granted allowing specific users to make changes to submitted forms if needed.

Expand the "Submissions Filter" Section in order to change the search criteria.

Submissions Filter

Matching Submissions

Show 10 entries

Refresh View/Edit Delete Download Columns

	Submitted Date	Requestor	RequestDate	Media Type	MovieName
<input type="checkbox"/>	Dec 14 2016 22:57	Julie Adams	Jul 22 2014	TV	
<input type="checkbox"/>	Dec 14 2016 22:56	Richard Hill	Jul 22 2014	Movie	Zootopia
<input type="checkbox"/>	Dec 14 2016 22:54	Sarah Davis	Jul 22 2014	Movie	Star Wars
<input type="checkbox"/>	Dec 14 2016 22:52	Dorothy Johnson	Jul 22 2014	TV	Designated Survivor
<input type="checkbox"/>	Dec 14 2016 22:51	Mary Lewis	Jul 22 2014	TV	Property Brothers
<input type="checkbox"/>	Dec 14 2016 22:12	Bill Anderson	Jul 22 2014	Movie	12 Years a Slave
<input type="checkbox"/>	Dec 14 2016 22:11	Bill Anderson	Jul 22 2014		Philomena
<input type="checkbox"/>	Dec 14 2016 22:08	Bill Anderson	Jul 22 2014	Movie	Gravity
<input type="checkbox"/>	Dec 14 2016 22:07	Scott Larkins	Jul 22 2014	Movie	Philomena
<input type="checkbox"/>	Dec 14 2016 22:06	Scott Larkins	Jul 22 2014	Movie	American Hustle

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VIEW SUBMISSION DETAILS

Digital Media Request (Version 2)
FORM SUBMISSION SUCCEEDED

DEC 15, 2016
3:54a.m.

Submitted by max

Data

Signatures

Documents

Label	Value
Media Type	Movie
Movie Name	Star Wars
Request Date	2014-07-23
Requestor	Sarah Davis
TV Show Name	

Ok