

# Manage Submissions

Live Forms Online tracks the number of submission entries your tenant users create in the Live Forms database. A **Production Submission** and **Total Submission** count is reported.

The **Production Submission** count increments when:

- A user submits a form or completes the final step of a workflow. The form/flow is deployed to production at the time of submission.
  - "Deployed to production" means the



Deploy icon for that form/flow on the [Forms/Flows Home Page](#). was clicked to deploy the form/flow to the Production state and remove the Development watermark. If your form server license enables a limited number of Production forms you will get an error message when you hit your license production form limit.

The **Total Submission** count increments when:

- A user submits a form. The Deployment State of the form can be "Production" or "Development" at the time of submission.
- A user clicks the [Save](#) button on a form/flow.
- A user forwards a workflow step to the next user/role.
- A user submits the final step of a workflow. The Deployment State of the form can be "Production" or "Development" at the time of submission.

You can view the number of **Production and Total Submissions** used each month in your tenant by logging in as the tenant administrator. Click the **Manage Submissions** link on the main tenant management page to view the list.

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Submissions for tenant: mycompany

Month	Year	Production Submissions	Total Submissions
February	2017	1	60
January	2017	0	52
December	2016	13	40
November	2016	27	85
October	2016	17	88
September	2016	14	118
August	2016	81	99
July	2016	0	8
June	2016	0	3
May	2016	12	38
April	2016	56	128
March	2016	3	15
February	2016	0	29